



41 Cochituate Rd  
Wayland, MA 01778  
(508) 358-6871

February, 2022

Dear Pegasus Employment Applicant,

As the world moves toward more “normal” summer programming, Pegasus is looking to do the same. While we will not return to all that Pegasus was prior to the pandemic, we will be taking what worked best in 2021, adding in pieces that were missed, and modifying the overall format to create a new normal.

#### Programming schedule for Pegasus 2022

- Pegasus will run in 2, 3-week sessions from Monday, June 27<sup>th</sup> through Friday, August 5<sup>th</sup>. No programming on Monday, July 4 in observance of Independence Day.
- Daily hours of student attendance will be 9:00am-1:00pm or 9:00am-3:00pm.
- Pegasus will enroll children ages 3 (Preschool) through rising Grade 5.
- Exclusively Homeroom activities will run on Mondays.
- Specialty Activities will run on Tuesdays and Thursdays between 9:30 and 10:30am.
- Wednesdays will offer field trips, outside vendor activities, or in-house events from 9:00-3:00 for K-5 students; PS students will have outside vendor activities or in-house events between 9:30am and 11:30am on Wednesdays.
- Fridays will offer special outdoor field events and pizza for all students.
- Extended Day (1:00-3:00pm) will be available for all students: pool for K-5; rest/water play for Preschool students.

#### Staff schedules and responsibilities

- *K-5 Team Leaders* will work from 8:30am-3:30pm every Wednesday; the other 4 days of the week they may work 8:30am-1:30pm or 8:30am-3:30pm.
- *K-5 Group Leaders and Student Leaders* will work from 8:45am-3:15pm every Wednesday; the other 4 days of the week they may work 8:45am-1:15pm or 8:45am-3:15pm.
- *K-5 Special Education Assistants* will work from 8:45am-3:15pm every Wednesday; the other 4 days of the week they may work 8:45am-1:15pm or 8:45am-3:15pm.
- *K-5 Leaders in Training* will work from 9:00am-1:00pm, Monday through Friday.
- *Preschool Team Leaders* may work from 8:30am-1:30pm or 8:30am-3:30pm, Monday through Friday.
- *Preschool Group Leaders and Student Leaders* may work from 8:45am-1:15pm or 8:45am-3:15pm, Monday through Friday.
- *Preschool Special Education Assistants* may work from 8:45am-1:15pm or 8:45am-3:15pm, Monday through Friday.
- *Preschool Leaders in Training* will work from 9:00am-1:00pm, Monday through Friday.
- Anticipated ratios will be 5:1 during all segments of the day and week.
- We anticipate limiting daily pool attendance to 50 students/day; this will require 10 leaders plus identified special education assistants to provide pool coverage on Mondays, Tuesdays, Thursdays, and Fridays.
- Staff who works until 3:15 or 3:30 on pool days, will take a 30-minute unpaid lunch.
- Staff scheduled to work until 1:00pm, 1:15pm, or 1:30pm will eat lunch with the students and provide lunchroom supervision.

- One leader from each PS-GR5 homeroom may be a Specialty Leader, selecting an activity genre from which to create unique Tuesday and Thursday experiences for students. A PS/K Specialty Leader will bring a 30- to 45-minute activity to another PS/K homeroom. A GR1-5 Specialty Leader will set up a 45-minute activity in their own homeroom. GR1/2 and GR3-5 students will choose their activity during arrivals, and transition to their chosen specialty homeroom for the designated activity period. Please review the Specialty Leader job description for additional details about this position.
- 2021 Pegasus wages will include a 2.5% COLA increase over 2021 wages.

The Pegasus 2022 application and job descriptions for positions available this year (Team Leader, Group Leader, Student Leader, Leader-in-Training; Special Education Assistant, and Specialty Leader) are included with this communication. The Pegasus work commitment is for 6 weeks. All applications must be received in the WSCP office before March 1, 2022. Interviews will be conducted in March. Once Pegasus student registration is closed (April 1, 2022), we will fill positions based on enrollment, except those of some Special Education Assistants whose students may not complete registrations until May.

Do not hesitate to call me at (508) 358-6871 if you have any questions or concerns.

Sincerely,

Pat Keefe, WSCP Director